



Bangalore Jesuit Education Society  
St. Joseph's Institutions  
**MBA TWINNING PROGRAMME**  
"Where Innovation is a Way of Life"

# CONVOCATION CEREMONY

## INVITATION AND GUIDELINES - SUNDAY 3<sup>rd</sup> MAY 2026

Dear Josephites, **Hearty congratulations** to all the students on successfully completing your MBA and for being awarded your **Degree by the Pondicherry Central University**. Your dedication, perseverance, and hard work have truly brought you to this proud milestone.

The Management, Director, Coordinator, and Staff cordially invite all the **registered students** to the **Convocation Ceremony of the St. Joseph's – Pondicherry University MBA Twinning Programme** (2021–2023, 2022–2024 & 2023–2025 Batches) on **Sunday, 3rd May 2026 at 4:00 PM** at the **St. Joseph's College of Law Auditorium, Residency Road**. As this is a proud and memorable occasion, all students are requested to strictly follow the norms, etiquette, and guidelines mentioned below.

### GUIDELINES

- **Invitation:** Only eligible and registered students are permitted to attend the Convocation. **No family members, friends and guests are allowed.**
- **Registration:** Confirm your participation by registering through the online link
- Scan the QR code below to make the payment & Complete the Google Form after payment and upload the payment proof. Payment QR Code/link:
- <https://smartpay.easebuzz.in/134178/2f782513ce694a9cb16f87213415ab6d>
- \*Google form Link: <https://forms.gle/xCfjuE59msKK1WkBA> and pay the registration fee of Rs. 500/- on or before 25<sup>th</sup> April 2026.
- In case of technical issues while uploading the payment proof, please email the proof along with your details to [convocationsjput@gmail.com](mailto:convocationsjput@gmail.com). For further clarifications, you may contact 8762193728. You may also visit the office in person for assistance.
- **Convocation Register:** Students must sign the Convocation Register on the day of the ceremony to acknowledge receipt of certificates.
- **Dress Code (Strictly Formal):** Boys: Sky blue formal shirt + dark blue formal pant and Girls: Sari / Salwar Kameez in blue shade
- **Convocation Dress:** Gown. Cap and Stole will be issued at the auditorium upon showing Batch/ ID Card and Payment Proof.
- **Return of Gown:** Convocation Gown, Cap, and Stole must be returned in good condition to the faculty supervisor.
- **Seating:** Seats will be allotted batch/class/specialization-wise. Students must sit only in their assigned seats and should not change seats during the program.

### ETIQUETTES:

- ❖ The use of mobile phones inside the auditorium during the programme is strictly prohibited.

- ❖ *Students are expected to maintain discipline and decorum, and refrain from talking or causing any disturbance.*
- ❖ *A professional photographer has been appointed by the College; therefore, students are advised not to engage in photography.*

## **TO-DO-LIST**



### **PROGRAMME OVERVIEW- VENUE ONE – ST JOSEPH’S LAW COLLEGE AUDITORIUM**

<i>*Registration, signing of Convocation cum attendance register and collect the Convocation Batch (4:30 pm gates will be locked and student coming late should collect their degree certificates from office during working days)</i>	<b>4: 00 pm</b>
<i>*Collection of Convocation gown after showing the Convocation Batch, ID Card and Payment Proof from the faculty supervisor at the designated places in entrance of Auditorium</i>	<b>4.30 pm</b>
<i>*To be seated only in the allotted seat of the main auditorium (Once seated, exit is not allowed till the completion of the program)</i>	<b>5:00 pm</b>
<i>*Briefing about the programme and Rehearsal</i>	<b>5.05 pm</b>
<i>* Commencement of formal Convocation Program</i>	<b>5.15 pm</b>
<i>* End of the Program</i>	<b>6:30 pm</b>
<i>* Surrender the Convocation Gown to your faculty Supervisor</i>	<b>7. 00 pm</b>
<i>* Distribution Snack box</i>	<b>7. 15 pm</b>
<i>* Exit the campus</i>	<b>7.30 pm</b>

***Please Note: Entry for registered students will close strictly at 4:30 PM. Students arriving after 4:30 PM will not be permitted to participate in the Convocation Ceremony.***

**Fr. Joy Rodrigues SJ**

**Dr. Kanishka K**

**Director**

**Dean and Coordinator**

*Teach us to give and not count the cost – St. Ignatius of Loyola*